

About ACHI BIZ

- ACHI BIZ is A Corporate Hallmark of International Biz Services for Formation of Business Entities till De-registration along with Compliance and Human Resources under one roof.
- A CORPORATE SERVICE PROVIDER working with holistic perspective to create unprecedented value for the Entrepreneurs and Corporate Companies for more than a decade.
- A trustworthy and honesty EMPLOYMENT AGENCY for Work Passes and Recruitment services catering for more than 2 years.

Our Genuineness

- You can be well assured of our genuineness as “**ACHI BIZ SERVICES PTE. LTD.**” in Singapore is a Corporate Service Provider (CSP) duly registered with Accounting and Corporate Regulatory Authority (ACRA) UEN: 201415822C, Registered Filing Agent (RFA) No.: FA20143418 and Ministry Of Manpower (MOM) Employment Agency (EA) Licence No.: 18C9185.

Our Specialities

- We are open 24/7/365.
- Unimaginable response rating by both Google and FaceBook.
- 100% Responsive with 1 Minute Response Time To FaceBook Messages (Updated: 08-Oct-2020).
- 13 Seconds Response Rate To Google Messages (Updated: 08-Oct-2020).
- Our Website Page “About Singapore” has been archived in “The Web Archive Singapore (WAS)” By The National Library Board (NLB), Singapore.

Embracing the Technologies

- No physical presence is required for any service.
- We adopt digital signatures for any kind of documents.
- No source of hardcopy is required for any job tasks including Accounting and Annual Reports.
- All types of reports will be delivered digitally.
- Remote assistance is provided if the service requires so.

Seamless Contact Channels

- There are so many seamless modes for communications with us at any time 24/7/365:

▪ Email	▪ FB Messenger	▪ Google Messenger	▪ LiveChat	▪ Mobile
▪ Skype	▪ Telegram	▪ Telephone	▪ WeChat	▪ WhatsApp

Google Reviews

- You can have a glance of the Reviews on Google left by our valuable Clients to ascertain our claiming.

To Learn More with URL

- Please pay your Visit at: www.achibiz.com
- To know About Us: <https://achibiz.com/about-us>
- To know About Singapore: <https://achibiz.com/guides/about-singapore>
- Google Posts & Directions: <https://achi-biz-services-pte-ltd.business.site>
- Google Reviews by our Clients: <http://tiny.cc/kymksz>
- FaceBook Post on Accreditation by The Singapore's Finest Services: <https://bit.ly/37bjw6T>
- FaceBook Post on Archiving in “The Web Archive Singapore” by NLB: <http://tiny.cc/3byxsz>

We hope to assist you as needed and looking forward to serving you soon. **Always Serving Beyond Expectations!**

WE KNOW THE LANGUAGE OF BUSINESS TO PROVIDE THE FOLLOWING SERVICES UNDER ONE ROOF

PLEASE CLICK THE HYPERLINKS TO LEARN MORE ABOUT RELEVANT SERVICES.

<ul style="list-style-type: none"> <u>INCORPORATION / REGISTRATION:</u> <u>PRIVATE LIMITED / PUBLIC LTD / VARIABLE CAPITAL CO (VCC) / REPRESENTATIVE OFFICE / BRANCH OFFICE / SUBSIDIARY / OFFSHORE & OVERSEAS COMPANIES / PARTNERSHIP / LIMITED PARTNERSHIP (LP) / LIMITED LIABILITY PARTNERSHIP (LLP) / SOLE PROP</u> 	<ul style="list-style-type: none"> <u>HUMAN RESOURCE FUNCTIONS:</u> <u>FROM KEY EMPLOYMENT TERMS (KET), EMPLOYEE HANDBOOK, CLAIMS OF REIMBURSEMENTS, PROMOTION LETTER, DEMOTION LETTER, INCREMENT LETTER, RESIGNATION / TERMINATION LETTER & EXIT INTERVIEW FORM</u>
<ul style="list-style-type: none"> <u>CORPORATE SECRETARIAL:</u> <u>NOMINEE DIRECTOR, COMPANY SECRETARY, REGISTERED ADDRESS, CAPITAL REDUCTION, SHARE ALLOTMENT, SHARE TRANSFER, CO. NAME CHANGE, STRIKE OFF, ETC</u> 	<ul style="list-style-type: none"> <u>PAYROLL:</u> <u>MONTHLY PAY SLIP, CPF REGISTRATION & SUBMISSION, FORM IR8A FOR EMPLOYEES, FORM IR21 FOR FOREIGN EMPLOYEES INCL. SPR, ETC</u>
<ul style="list-style-type: none"> <u>COMPLIANCE TO COMPANY:</u> <u>ANNUAL GENERAL MEETING (AGM), FILING ANNUAL RETURN, DECLARATION OF SOLVENCY, ETC</u> 	<ul style="list-style-type: none"> <u>IMMIGRATION CONSULTANCY:</u> <u>CONSULTANCY & ASSISTANCE FOR PERMANENT RESIDENCE & CITIZENSHIP</u>
<ul style="list-style-type: none"> <u>BOOK-KEEPING:</u> <u>DAILY / WEEKLY / MONTHLY / CUSTOM, GST REGISTRATION & PERIODICAL SUBMISSION</u> 	<ul style="list-style-type: none"> <u>EMPLOYMENT AGENCY:</u> <u>EP, PEP, ENTREPASS, S PASS, WORK PERMIT (FW, FDW, CN & PA), WHP, WHVP, DP, LOC & LTVP</u>
<ul style="list-style-type: none"> <u>GST SERVICES:</u> <u>GST REGISTRATION & PERIODICAL SUBMISSION</u> 	<ul style="list-style-type: none"> <u>RECRUITMENT AGENCY:</u> <u>FOR ALL INDUSTRIAL SECTORS FOR BOTH LOCALS & FOREIGNERS</u>
<ul style="list-style-type: none"> <u>ACCOUNTING & FINANCIAL STATEMENTS:</u> <u>MANAGEMENT REPORTS, BANK RECONCILIATION, AGEING REPORTS, GENERAL LEDGER, UN-AUDITED FINANCIAL STATEMENTS</u> 	<ul style="list-style-type: none"> <u>ADMIN FUNCTIONS:</u> <u>REGISTRATION WITH BCA, SCAL, CUSTOMS, TOBACCO / LIQUOR LICENCE & ASSISTANCE FOR REQUIRED LICENCES WITH VARIOUS AUTHORITIES</u>
<ul style="list-style-type: none"> <u>TAXATION: PERSONAL TAXATION AND CORPORATE TAXATION:</u> <u>ANNUALLY / WHEN REQUIRED FOR BOTH PERSONAL AND CORPORATE TAXATION, FORM C / C-S</u> 	<ul style="list-style-type: none"> <u>BUSINESS CONSULTANCY:</u> <u>FOR ANY TYPE OF BUSINESS WITH CLEAR STRATEGIES</u>